

# Aalborg University

## Mathematical Sciences Society Constitution

February 3, 2025

### 1 Name

- 1.1. The society shall be known as “Aalborg University Mathematical Sciences Society”, or “AAU MathSci Soc” colloquially.

### 2 Aims

- 2.1. The purpose of the society is primarily to support and enhance the educational experience of students in the Department of Mathematical Sciences.
- 2.2. Secondary, and not necessarily exclusive, is to maintain close links between students, faculty, and alumni.

### 3 Membership

- 3.1. Two types of membership shall be offered: Ordinary and Honorary.
- 3.2. Ordinary membership shall be open to all matriculated students in the Department of Mathematical Sciences.
- 3.3. Honorary membership shall be open to all graduates and academic staff of the Department of Mathematical Sciences.
- 3.4. No fee shall be required for membership.

### 4 Committee

- 4.1. Management of the society shall be conducted by a committee that is comprised of the following members: President, Treasurer, Secretary, and Editor.
- 4.2. Committee member role specifics are as follows.

- a. The President shall be ultimately responsible for the society.
  - b. The Treasurer shall be responsible for all financial affairs of the society.
  - c. The Secretary shall be responsible for the administration (i.e., meetings and communication) of the society.
  - d. The Editor shall be responsible for production and publication of the “The Aalborg Mathematician” magazine.
- 4.3. Committee members shall be elected annually.
  - 4.4. Only Ordinary members shall be allowed to hold (a single) office.
  - 4.5. A meeting of the Committee shall be convened at least once a month.
  - 4.6. The President shall chair committee meetings, and the Secretary shall raise any points on behalf of society members.
  - 4.7. The quorum for a committee meeting shall be no less than two members.
  - 4.8. A disputed decision shall be settled by a vote with the Chair having the final say if a simple majority is not reached.
  - 4.9. Attendance at a committee meeting shall be recorded by the Secretary.
  - 4.10. Failure of a committee member to attend half of meetings scheduled in a three month period shall be interpreted as resignation from office.
  - 4.11. In the event of a Committee vacancy, the remaining members shall decide on a temporary office holder until an election can be organised.
  - 4.12. Communication with society members shall be restricted to the Secretary and require approval from the President.

## 5 General Meetings

- 5.1. An Annual General Meeting (AGM) shall be organised towards the end the second academic term and before the Easter break.
- 5.2. The business of the AGM shall be:
  - a. To hear an update from the President about society activities in the past year,
  - b. To receive a report from the Treasurer along with a brief summary of the financial status of the society,
  - c. To provide a forum for members of the society to directly address the committee,

- d. To consider any motion brought forward by an Ordinary member (that has been seconded),
  - e. To present candidates for the next Committee whose nominations were received by the Secretary no later than a week prior, and
  - f. To listen to the candidates vying for President of the next Committee.
- 5.3. An Extraordinary General Meeting (EGM) shall be called within 21 days of a written request supported by at least two committee members or five Ordinary members.
- 5.4. The business of the EGM shall be the resolution of a single matter, which can even be the dismissal of committee members.
- 5.5. The Secretary shall give all Ordinary members two weeks notice of a General Meeting.
- 5.6. The quorum for a General Meeting shall consist of no less than fifteen Ordinary members.
- 5.7. Only Ordinary members shall have the right to a vote at a General Meeting.
- 5.8. In the event of a tied vote at a General Meeting, the President shall be assigned an extra vote.
- 5.9. Constitution amendments shall be proposed at a General Meeting and require the support of at least two-thirds of Ordinary members in a follow-up electronic vote.
- 5.10. It shall be the responsibility of the Secretary to transcribe important parts of a General Meeting.

## **6 Elections**

- 6.1. Election of committee members shall usually be held electronically following an AGM.
- 6.2. A by-election for a vacant role shall be organised at a time not coinciding with an AGM (and within term time) if deemed truly necessary.
- 6.3. The Secretary shall give two weeks notice to Ordinary members before a by-election.
- 6.4. Nominations for a by-election shall be received by the Secretary no later than two days before the vote.

6.5. If an election does not return a clear majority, then a coin toss or a bicycle race (agreed upon by the tied parties) shall decide the outcome.